



AIMSVAR™ 25

HEALTHCARE ON THE HORIZON | ANNUAL CONFERENCE

APRIL 27-29, 2025 EXHIBITOR CHECKLIST

DUE DATE	DONE	TO DO
ASAP	<input type="checkbox"/>	Register your booth space via the Exhibitor Registration Form . Make plans to come and enjoy the experiences of time with fellow VARs and exhibitors. Participate. Learn. Grow.
ASAP	<input type="checkbox"/>	Marketing items: send high resolution logo (EPS or PNG file) plus a short company summary to info@aimsvar.org
ASAP	<input type="checkbox"/>	Book Hotels through AIMSVAR 2025 Annual Conference to receive reduced rates, or call 800-222-8733 & use Group Code AIM. Reduced rates end March 27, 2025.
4/1	<input type="checkbox"/>	If Sponsoring at Platinum, Gold, or Silver, then submit all sponsorship items to info@aimsvar.org
4/23	<input type="checkbox"/>	Submit all booth, electrical, or AV needs to info@aimsvar.org along with summary of any shipments (number of crates and estimated arrival date), if applicable. Exhibitor is responsible for all shipping costs, please review shipping note on following page.
4/23	<input type="checkbox"/>	If a speaking time slot has been purchased, submit presentation materials to info@aimsvar.org . <i>Note: all presentations will be preloaded on one laptop to ensure smooth transitions between sessions.</i>
4/27	<input type="checkbox"/>	Exhibitor setup: Sunday, noon-6pm
4/27-29	<input type="checkbox"/>	AIMSVAR Conference: April 27-29, 2025.



AIMSVAR™

HEALTHCARE ON THE HORIZON
2025 ANNUAL CONFERENCE
APRIL 27-29, 2025

EXHIBITOR CHECKLIST & INFORMATION

DoubleTree by Hilton Hotel
Nashville Downtown
315 4th Avenue North
Nashville, TN 37219-1693
615-244-8200

SHIPPING INFORMATION

If you are shipping exhibit items to the show, please send them to:

DoubleTree by Hilton Hotel Nashville Downtown
315 4th Avenue North
Nashville, Tennessee 37219-1693
Attn: Hold for Arrival Date of April 27, for AIMSVAR conference.

Boxes should arrive no earlier than 48 hours prior to your arrival. Please note, charges may apply to shipping/ receiving of materials, for example \$1.50/lb for boxes sent from property to client.

PRIMARY CONTACT INFORMATION

For any conference needs or questions, please reach out to:

AIMSVAR Conference Team
info@aimsvar.org

Jim Sherrill
jim@medicalsoftwareinc.com
423 710-0080 (cell)

HOTEL INFORMATION

DoubleTree by Hilton Hotel
Nashville Downtown
315 4th Avenue North
Nashville, Tennessee 37219-1693

Book [online](#)
or at 615-244-8200
with AIMSVAR group code AIM

